## **IMAGEMATE ONLINE**

## **PROPERTY CARD & OTHER INFORMATION**

Select 'Click Here for Public Access'.

Put in the Tax ID # preferably, or use Last Name, Select Enter.

A table of information comes up on the property.

For the Property Card, look to the right under Documents. This is where the scanned property card is located. If there are any updates to the property card since the summer of 2024 scan, additional notes will be located on the left under <u>Parcel History</u>.

Explore the click buttons to the left and right of the page.

## **E-PARCEL**

Selecting E-Parcel will allow you to view maps of the subject property. Go to the top and select the Search icon (magnifying glass).

Put in your Tax ID # and the parcel will come up outlined in red. A box will show the municipality, the approximate acreage, and the address.

The next icon on the upper right can show you Map Layers.

To the right of this is the FEMA Legend. If your property is not in a flood zone, you will likely not see anything.

The four little squares just below this bar, all the way to the right, will show you different types of maps. The 2001 Map is the most recent flyover that will show you an aerial view of the subject property. You can zoom in and out on your property.

## IQS (LAND RECORDS/DEEDS)

Select this option to search any land records that the County Clerk may have on a given property. Select 'Search Records as Guest'.

The SBL (Section Block & Lot) or Tax ID # can be used in the lower right area, as long as it is more recent than 2013. The dash will separate your 3 parts/boxes: If your Tax ID # is 00.00-1-23.1, Then your first box would be 00.00, your next box would be 1, and your third box would be 23.1. Hit Enter.

A screen will come up with results to view. The Type column will tell you what type of document is scenned in

A screen will come up with results to view. The <u>Type</u> column will tell you what type of document is scanned in. It could be a Deed, a Mortgage Satisfaction, etc.

Select VIEW and the document will come up. Make sure to use the right arrows at the top to page through the various pages. PLEASE NOTE that if you are looking for a document that is very old, you will need to go to the very top of this page (in the blue bar) where it says INDEXBOOKS. This is where you can search very old documentation if you cannot find anything on the first screen.